

Pet Station

Application for Employment

Full Name: _____

Social Security #: _____ - _____ - _____ Driver's License #: _____

Current Address: _____
Street number and name/Apt # if applicable

_____ City _____ State _____ ZIP

Permanent Address: _____
Street number and name/Apt # if applicable

_____ City _____ State _____ ZIP

Former Address: _____
Street number and name/Apt # if applicable

_____ City _____ State _____ ZIP

Home phone (____) _____ - _____ Cell phone (____) _____ - _____

Current work #: (____) _____ - _____ Is it okay for us to contact you at work?

What position are you applying for? _____

What is your salary expectation? \$ _____

What is your availability to work?

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Are you currently employed? Yes No

If yes to above question, will you continue your current job if you work here? Yes No

Are you currently a student? Yes No Expected graduation date: _____
Month/year

Are there any commitments, activities, hobbies, vacation plan, etc. that will affect your availability for work?

EDUCATION

Name of high school _____

City/State _____

Graduated? Yes No If yes, what year? _____

Name of college (if applicable) _____

Major: _____

Degree(s) if applicable _____

Do you have any other kind of training? (Ex: seminars, workshops, volunteer work, etc.)

OTHER INFORMATION

Are you at least 18 years of age? Yes No

Have you ever been known by a different name? Yes No

If yes to above, please explain _____

Have you ever been convicted of a crime or a violation other than a minor traffic violation in the last 7 years? Yes No

If yes, please list all the convictions, stating the date, nature of offenses, and where they occurred. NOTE: A conviction will not automatically disqualify you from employment.

Please use back of this page if you need more room to write.

Are you legally eligible to work in the United States? Yes No Document # _____
(If applicable)

Can you perform the essential functions for the job for which you have applied? Yes No

What accommodation(s), if any, do you need to perform this work? _____

4. Take directions from supervisors, and execute that direction to the best of your ability.
5. Maintain a positive, enthusiastic attitude at all times. Be a cooperative member of our team.
 6. Train, as needed, to keep a high performance level on your job.
7. Maintain a business-like, professional appearance. This includes appropriate dress and grooming.

Employment History

On the next page, list the most recent employer or last employer. Please indicate any military service, or any self-employed or unemployed periods **first**. You must account for the past ten (10) years or since completing school, whichever is shorter. Use the back of this page if necessary.

Present or Most Recent Employer

Company _____

Address _____

Phone _____

Dates Employed _____

Supervisor's Name _____

Reason for leaving _____

What do/did you like least about your job? _____

What do/did you like least about your job? _____

Past Employer

Company _____

Address _____

Phone _____

Dates Employed _____

Supervisor's Name _____

Reason for leaving _____

What do/did you like least about your job? _____

What do/did you like least about your job? _____

Use the back of this page if necessary

- 1) Please write out your goals for the position in which you are applying for:

- 2) Please write out your understanding of the purpose of a veterinary practice:

- 3) In the space below, please write a brief letter to a client who has an overdue account. (If you are applying for a kennel position, you **DO NOT** have to do this part) Use the back of this page if necessary.

I acknowledge that in connection with my application for employment, promotion, or reassignment with Pet Station, an investigative consumer report or other inquiry may be made as to my character, general reputation, personal characteristic and mode of living. If a report is made, I have been advised further that upon written request, within a reasonable time, additional information as to the nature and scope of the report, if one is made, will be provided. This written request should be addressed to the Personnel Department where this application is made.

I hereby acknowledge all personnel, schools, companies, corporations, credit bureaus and law enforcement agencies to supply any and all information pertinent to my employment and release the same from any liability resulting from providing such information. Pet Station has my permission to make said inquiries and I hereby release Pet Station from any liability in making said request or in relying on the information received.

I understand that satisfactory reports are a condition of my employment with Pet Station. I further understand that my employment with Pet Station will be terminated if management determines that said reports are unsatisfactory.

I acknowledge that from time to time, Pet Station may be required to submit certain information with regard to my employment or application for employment. I hereby release the Company, its agents, assigns and subsidiaries from any liability resulting from submitting such information.

I acknowledge that Pet Station may request either prior to and/or after employment that I undergo drug testing and may request after an offer has been made, a medical exam. I consent and agree to any such exam, if required, now or in the future. I understand that when pre-employment drug testing is required, a satisfactory result is a condition of employment here.

I hereby certify that all statements and answers made on this Employment Agreement are complete and true. I understand that if subsequent to employment any of such statement and/or answers is found to be false or that information is omitted, such false statement or omissions will be considered grounds for termination of my employment.

“ I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time. In consideration of my employment, I agree to conform to the company’s rules and regulations, and I agree that my employment and

compensation can be terminated, with or without cause, and with or without notice, at any time by the company. I understand that no company representative, other than it's president, and then only when in writing and signed by the president, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing.”

Applicant's Signature: _____ Date: _____